



# CONTINGENCY AND PROTECTION PLAN FOR STUDENTS, EMPLOYEES AND MEMBERS OF THE SCHOOL COMMUNITY OF FROEBEL BILINGUAL SCHOOL AGAINST COVID-19





# Introduction

Please accept our cordial greetings. As part of the processes of restarting classes safely within the situation that afflicts us with the Covid-19 pandemic, the following protocol was developed. This document was created using the guidelines of the CDC, OSHA, the Protocol for the Surveillance of COVID-19 in the Education Sector of Puerto Rico in Response and Preparation to the Opening of Schools, the recommendations of a group of doctors from the school community, and an expert in occupational safety. Also, the opinion and recommendations of all those who participated in the survey sent were integrated, allowing us to create a reliable and safe process for all members of our school community.

This protocol depends on the collaboration of all of us. Therefore, we ask that you study and discuss the following protocol, reinforce your family care processes, and instruct your children on the importance of observing the rules of social distancing and wearing a mask.

Once again, we thank you for allowing us to share with you the beautiful task of educating your children and we know that by working together again we will overcome this challenge.

# Re-start phase Logistics Plan

- The beginning of classes will take place in phases whose main objective is to minimize the risk of exposure and contagion among the school community.—
- Every Wednesday the Bioportal will be reviewed to verify transmission levels. At a high transmission level (red), the school cannot open. At an orange or lower transmission level, the school can be in a hybrid or reduced face-to-face teaching modality.
- —In the event in a classroom, there are two concurrent positive cases (teacher or students), which leads to the closure of the classroom, for the quarantine period of the possible contacts.—
- In the event of two or more concurrent outbreaks in the school, campus entails the immediate closure of the campus and education will go exclusively virtual for the quarantine period.—
- The Bioportal will be verified daily to monitor the exposure of the school community and thus be able to take the corresponding measures as established by the protocol.
- —This plan is subject to modifications that may be imposed by the government.

# Logistics Plan

- Any person who wishes to enter the facilities must go through the checkpoint where the temperature will be taken and their hands will be disinfected. Non-essential visits to the school campus will be limited. Staff, parent, and provider meetings will be held virtually whenever and wherever possible.—
- At the time of bringing students to school, parents must wait in the vehicle until the student passes the checkpoint. Any individual who marks a temperature of 104 ° F / 38 ° C or more will not be able to enter the facilities.
- —Pedestrian traffic within the school is duly identified to foster physical distancing and facilitate flow within the institution. When the students and staff of Froebel Bilingual School enter the facilities they will be able to see and identify with blue and yellow arrows the direction in which they should walk.—
- Water fountains were removed and replaced with hand wash stations with non-contact soap and paper dispensers.—
- The library was identified as an isolation area at the school. If a student presents symptoms related to COVID-19, they will be taken to the isolation room to contact the parent or guardian.

# Logistics Plan

- Each family must submit the self-certification of each student (see annex 2 protocol)—
- The groups will be divided in half using alphabetical order creating groups A and B.—
- Group A will attend school on Mondays and Wednesdays from 8:00 am - 2:00 pm at the elementary level and until 2:30 at the secondary level. On Tuesdays, Thursdays, and Fridays they will take classes in the LMS mode.—
- Group B will attend on Tuesdays and Thursdays from 8:00 am - 2:00 pm at the elementary level and until 2:30 at the secondary level. On Mondays, Wednesdays, and Fridays they will take classes in the LMS mode.—
- Masks will be required for all staff and students.—
- Parents will drop off students at staggered times at the gate at entry time beginning at 7:30 am and will pick them up at staggered times beginning at 2:00 pm at the gates. At the elementary level, the front gate of the school will be used, and at the secondary level the back gate.

# Logistics Plan

- Breakfast will not be served and lunch will be offered in the To-go mode in the classrooms.—
- Itinerant teachers will be the ones to change classrooms.—
- Community parks and recreation areas will not be used.
- Babysitting, tutoring, and club services will not be offered.—
- During this stage, a discount of 5% will be granted in the monthly payment.

# Mitigation in and out of the classroom

- Teachers will have additional sanitation supplies for the classroom and will be responsible for sanitizing desks and tables frequently.
- In the classrooms that require it, air purifiers with EPA filters and physical plastic barriers between individuals will be used.
- The rooms are labeled with information on the correct use of masks, distancing, and hand washing. They will have 2 garbage cans that do not require the use of hands to open them and one of the garbage cans will only be designated to dispose of masks and disinfection material.—
- Classrooms will be cleaned and sanitized every day after student dismissal so that they are ready for the next day. Once clean, the classrooms will be sanitized with an alcohol-based nebulizer.—
- The bathrooms have water taps, soap dispensers, and paper dispensers that do not require hand contact.
- In cleaning the bathrooms, a maintenance staff was assigned who will keep cleaning the bathrooms once an hour and will be on the lookout for supplying and/or replacing the materials that require it.

# Continuous random sampling strategy

- As required by the PR Department of Health, all schools that operate in a hybrid way must guarantee that a screening test is performed on a random sample of at least 10% of the students. The coordination of these tests will be in charge of the Epidemiologist / to municipal.
- The tests will be free of cost.
- The test to be performed is the BinaxNow COVID-19 Ag Card. This test is done using nasal swabs.
- These tests will be carried out with the prior authorization of the students' parents. (annex 3)

# Exposure to positive cases, or direct relationship with a positive case contact

Person identified as a contact and quarantined	Action to take
Teacher	Students in your classroom will be kept virtually until the teacher ends their quarantine
Student	If the student is identified as an off-campus case contact, the student will remain virtually.
Student household member	If the student is identified as an off-campus case contact, the student will remain virtually.

## Travelers

- Every traveler arriving in Puerto Rico must bring the negative result of a molecular test carried out 72 hours before entering the country. If the result is positive or if it arrives without the test, you must keep mandatory quarantine for 14 days and have the test done in a laboratory in Puerto Rico. It must remain in quarantine until it receives the result of the molecular test when it will remain in isolation if it is positive and when it will end its quarantine if it is negative, after consulting with the epidemiology team at the municipal level.
- In the event a member of the student's family unit has traveled and is the home where the student resides, it will be mandatory to continue attending class virtually until the end of the quarantine period for that member of the household. In the event the relative has a positive molecular test result, the student will be quarantined.



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Certification of the student's health status

(Fill one for each student)

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Grade y Group: \_\_\_\_\_

I here certify that I am aware that the effort to maintain a Covid-19 free school community is an act that requires my cooperation and that of my family. Therefore, I certify that my family and I have maintained a behavior that minimizes the risk of exposure to people who may be infected with the Covid-19 virus. I also certify that if any of my family members has incurred in any conduct that puts us at risk of contagion, I will implement the family self-quarantine and I will seek the necessary medical certification to ensure that we do not represent a risk to the school community. In addition, in the case that any member of my family nucleus is having Covid-19 symptoms or has being certified positive for the virus, I will communicate electronically with the teacher and/or school principals as soon as possible so they can take any preventive action necessary.

For the record, I sign.

\_\_\_\_\_  
Parent / Guardian



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**Authorization to Perform Random Tests by Department of Health Personnel**

I, \_\_\_\_\_, authorize the P.R Health Department Staff  
to perform the Binax Now COVID-19 Ag Card test on my child  
\_\_\_\_\_, from the group \_\_\_\_\_,  
when testing is done at Froebel Bilingual School.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

